

# ***HBF Tour Policy and Procedures***

## **ELIGIBILITY**

A HBF Tour Event is open to any professional or amateur golfer, 16 years of age or older. The HBF Tour reserves the right to refuse participation to anyone. Players under 18 must submit application per play. HBF Tour reserves the right to refuse play to any player under 18 that doesn't fit the tour guidelines.

## **PURSE DISTRIBUTION**

All purse payments will be made via Visa gift cards and Golf Headquarters Gift Cards. Golf Headquarters gift cards will receive a 10% bonus on all payments. The payments will be completed on or before four days past event. If a player does not have these payment methods, checks will be mailed to those who qualify for a purse payout within 14 days. Players wishing to receive cash payments must submit all necessary tax paperwork prior to distribution.

25% of field is guaranteed purse payout. Payouts will consist of 80% of the monies paid in by the players.

## **WITHDRAWALS AND NO-SHOWS**

Withdrawals will be accepted for any reason, outside of five days prior to event. **Players MUST call Matt Veltman at 262.412.6288 to withdraw.** Withdrawals inside the five day period will result in 50% refund. Withdrawals within two days of the event will result in loss of entry fees paid. No-shows will NOT receive a refund or credit for any reason. No refund or credit will be given for any reason once a player has teed off.

## **COVID-19 REGULATIONS**

The tournament will be played in accordance with all local and state public health mandates.

- Social distancing is mandatory at all events.
- Only one person will be permitted to ride in a golf cart
- Usage of driving range and putting green practice areas may be restricted

## **EXTREME WEATHER CONDITIONS**

All decisions for tournaments affected by extreme weather conditions will be made by the Tournament Committee and the Host PGA Professional. Tournaments are final after 9 holes have been completed.

A situation where the field hasn't completed the same 9 holes, will make mandatory a complete 18 hole event. HBF Tour will make every effort to complete play when possible.

Players must continue play unless:

- Horn is blown or officials suspend play
- Lightning is seen in the area
- Areas of the golf course become unplayable
- Other situations arise that player's deem dangerous

Darkness:

- All play will be suspended 10 minutes prior to the official sunset time of that date. Play not finished will be completed the next day. If players aren't able to complete play the following day, the tournament will be considered final. The final scores will be based on the amount of completed holes by the entire field. If all players completed 17 holes, the tournament will be final thru 17.

## **TEE TIMES AND HANDICAP POSTING**

All tournament tee times will be posted the morning of the day before the event or sooner. Official course handicaps will be posted by 8:00 PM the night prior to the event. Any handicap disputes must be challenged prior to the player arriving at the golf course. Once check in begins, all handicaps are final.

ALL HBF Rounds must be posted to GHIN system. In the case that players aren't reporting accurate scores, per the WHS Guidelines, that player may be docked 2 strokes on their next event entry. HBF Management will post all tournament rounds for all players.

All HBF members will have a functioning and regulated GHIN Handicap of 2021!!

## **MATCH PLAY RULES/REGULATIONS**

For handicapping purposes, all Match Play rounds are to be posted and eligible to be posted. All matches must be zeroed out per USGA policy. Local Rule: HBF Tour does not zero out Plus handicap golfers. If a plus handicap golfer is in the group, all players play to their specified course handicaps for that day. Any putt, not verbally agreed upon, must be holed out. Holes not completed must be scored as "Most likely score" or "Highest possible Score" for handicapping purposes.

## **TOUR CHAMPIONSHIP ELIGIBILITY**

All paid 2021 members will be eligible for the Tour Championship. These paid members must meet the below requirements:

- Participate in at least 7 stroke play/match play events
- Finish top 50 in your division's points list
- Not be suspended or disciplined by the tour at time of tournament

## **Policies:**

1. Payment will be due 7 days from tournament date, or as determined by the entry sign up page.
2. Tournament Committee will consist of non-playing board members and PGA onsite professional.
3. If a player is DQ:
  - a. They will receive last place points
  - b. Any hole completed under the stipulated rules of golf will count towards contest holes and skins
4. All sign ups must be done through the online system at HBFtour.com.
5. Proper Attire:
  - a. NO Denim or non-collared shirts allowed at events or practice rounds.
6. Music is allowed during play, if kept at a low level and agreed upon by all players. If any player has an issue, the music must cease.
7. Alcohol consumption is allowed at events. In the case that a player becomes over-intoxicated and causes an issue, they will be removed from the event and suspended one month.
8. Cell phones may be used for emergency purposes only during events. Ringer must be kept on silent. Any player abusing this policy will be asked to turn cell phone off or leave event.
9. Range finders may be used during competition. Must turn off slope/wind/other adjustments. Yardage only.
  - a. Players will receive a 2 stroke penalty for all holes completed under violation. Max penalty four strokes.
  - b. If a player continues to use rangefinder in violation after penalty, they will be DQ'd.
10. Entry fees are:
  - a. \$50.00 for Members + Course costs and contest holes
  - b. \$75.00 for Non-Members + Course costs and contest holes
  - c. Skins: Gross/Net: \$20.00 each (optional)
  - d. Contest holes: Included in registration

- e. MUST PAY THE FEE TO PARTICIPATE IN CONTEST HOLES
    - i. Long Drive (Must be in Fairway)
    - ii. Longest Putt (Must be first putt)
    - iii. Closest to the Pin (Must two putt)
  - f. Preferred payment method via website registration.
11. If NO Gross or Net Skins are won at an event, the skins purse for that category is rolled over, in full, to the next scheduled Official event. This rule may be modified for certain events, but if no public posting is made, this will be the policy that we follow.
  12. Handicapping Policy
    - a. Handicaps will be determined by the committee. Once the indexes are set for an event, they will be calculated off the rating/slope to determine a competition course handicap.
    - b. Players that are new members will receive 90% of their determined handicap for their first event. Once this event is complete, they will be considered members and treated accordingly.
    - c. Non-members will receive 80% of their determined handicap for events. (Non-members with verifiable handicap indexes, and live outside of a 30 mile radius, will be treated as new members and receive 90% of their index.
  13. Entry Deadline is two days prior at 5:00 PM
  14. All players will play a pre-determined tee box, per their flight requirements.
  15. Only members are eligible for end of year points list and point accumulation.
    - a. Members will also receive preferred entry over non-members for full field events.
    - b. Players must play in 7 events to be eligible for the end of year tour championship.
  16. Golf Genius will be used for all events.
    - a. Software system will adjust indexes based on course rating/slope
  17. HBF Tour ownership and management reserve the right to refuse participation to any member. This decision will be based on the following criteria:
    - a. Any breach in the rules of golf
    - b. Verbal or physical disrespect of golf course employees or HBF Management or membership
    - c. Abusive language used during play or off course public communication
    - d. Any actions outside the ethical code of the tour
    - e. Any actions that disrupt tour operation, cause damage to the tour, or false public comments made about the tour.
  18. Violations to policy number 17, will result in suspension or permanent removal from the tour.
    - a. Players found in violation of this policy will receive monies due at time of punishment and will no longer be allowed at any HBF function for a pre-determined period of time.
    - b. If a player is removed in a partner situation, the board will appoint 5 replacement options and allow the affected member to choose his replacement moving forward for the remainder of the event.
  19. All rounds are expected to be played in 4 hours and 30 minutes
    - a. Players not meeting these guidelines can be put on a 45 second shot clock per shot
    - b. First warning: Verbal Warning
    - c. Second warning: 2 Stroke Penalty
    - d. Final warning: Removed from event (No Refund)
  20. Walking is not allowed, unless necessary for Covid-19 virus precautions
  21. Any conduct detrimental to the course, your playing partners, or outside of HBF Guidelines will result in possible disqualification
  22. All 1<sup>st</sup> place ties will result in a sudden death playoff. (If possible) All other ties will be broken by the USGA guidelines:
    - a. Back 9 Score
    - b. Last 6 holes score
    - c. Last 3 holes score
    - d. Score on 18<sup>th</sup> hole

23. Handicaps will be updated on the 1<sup>st</sup> and 15<sup>th</sup> of every month. There will be a member based handicap committee that will report to the board of directors. Board will have final say on all matters.

## **Rules:**

1. USGA Rules apply in all situations, unless noted below.
2. 14 club maximum in all stipulated rounds.
3. Rules decisions will be clarified by a vote from all non-impacted board members.
4. The ball must be played as it lies, unless notified by tournament committee.
5. ALL putts must be holed out. Any group not following this rule will risk DQ.
6. Handicap Regulations:
  - Any player not having completed 3+ rounds on the HBF Tour in 2020 will be held to the following standards:
    - a. Handicaps 0-12: Players will be disqualified with full refund if they shoot 5 shots or more below their stipulated handicap.
    - b. Handicaps 12.1 to 32: Players will be disqualified with full refund if they shoot 6 shots or more below their stipulated handicap.
    - c. Tournament committee has full right to disqualify any entrant that is voted to be playing to an incorrect handicap.
7. All Hazards marked Red or Yellow will be played by standard USGA Rules.
8. All boundaries of the golf course will be played as out of bounds, unless marked hazards. Players must play a provisional ball from point of last stroke.
9. Non-marked wooded areas and water areas, inside the boundary of the golf course, will be played as a lateral hazard.
10. All scorecards must be returned to the scoring area following play. Must have 18 clearly defined scores and two signatures from player and attest scorer.
11. If a rule is in question, play two balls and seek tournament official for clarified ruling.
12. All play must be from specified HBF Tee Markers.
  - Violation of this rule will result in two stroke penalty and must be corrected prior to teeing off on the next Hole. If players tee off on the next hole, they will be DQ'd from the tournament.
13. All play of a hole must be done with the same golf ball, unless lost or deemed unfit for play.

Direct all Rules questions to Matt Veltman **262.412.6288**.

**Good Luck and welcome to Kentucky's Premier Competitive Golf Experience!!**